

**School Board Meeting Minutes
Griswold Community Schools
Monday, February 21, 2022**

The Board of Education met for its regular meeting on Monday, February 21, 2022 in the Conference Room. President Rob Peterson called the meeting to order at 5:30 p.m. Board members present were Ryan Askeland, Scott Hansen, Rob Peterson, Scott Peterson, and Erika Kirchhoff joined via conference call. Absent: Aaron Houser and Don Smith. Also present were Superintendent David Henrichs, Business Manager/Treasurer Dan Rold, Board Secretary Hannah Bierbaum, Elementary Principal Nigel Horton, Secondary Principal Stephanie Lajko, Athletic Director Troy Nicklaus, Elementary Secretary Michele Kirchhoff, and parent Jordan Johnson.

- **Reading of Mission Statement:** Board member Hansen read the school mission statement, *"The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment."*
- **Approval of Agenda:** Motion by Askeland to approve the agenda with the addition of item #17 Consider Approval of Athletic Training Services to be addressed after item #13 Discussion On And/Or Approval of Baseball Field Maintenance Bids. Seconded by S. Peterson, motion carried all ayes.
- **Public Input:** Parent Jordan Johnson would like the School to consider making the weight room available to student athletes during off-season for afternoon workouts.
- **Superintendent's Report:** Month in review reports were given by the Superintendent, Elementary Principal, Secondary Principal, and Athletic Director. Henrichs highlighted current open positions within the district, notified the Board that the latest census updates require the School District to redistrict the School Board Director Districts by May 15, 2023. He also announced that the IGHSA has officially sanctioned girls wrestling as of the 2022-2023 school year, mentioned there has been discussion of having a "super board meeting" with other SW Iowa Schools as a networking and learning opportunity for school board members, and lastly noted that the preschool classrooms passed their required radon tests.

Aaron Houser joined via conference call at 5:46 p.m.

- **Thank you Cards** – none.
- **The Month in Review – Administration** – Horton provided an update on the Elementary's literacy and math goals, thanked the staff for their continued hard work, and discussed the request from Elementary Guidance Counselor for a school therapy dog. Lajko highlighted the implementation of the new SEL curriculum in classrooms, notified the Board that our FFA chapter was approached by 1040 WHO Radio about hosting the Great Iowa Tractor Ride this June, and has been exploring restructuring the set-up of college classes at Atlantic IWCC. Nicklaus reported that Heartland Christian would like to do another in-school basketball game next December, the state moved Track season up one week to begin 2/21 instead of 2/28, and is working on completing winter sports evaluations.
- **Board Learning Opportunities** – none.
- **Consent Agenda:**
Motion by Hansen to approve the consent agenda as presented.
 - Minutes of the Regular Meeting January 17, 2022
 - Minutes of the Special Meeting February 10, 2022
 - Financial Statements and Monthly Bills
 - **Personnel:**
 - **Resignations:** Callie Carter – Elementary Sp. Ed. Paraprofessional (retroactive to February 10, 2022), Elyssa Harris – MS/HS Family Consumer Science Teacher (effective at the end of the 2021-22 school year)
 - **New Hires:** Tafi Brown – Sp. Ed. Van Driver (retroactive to February 14, 2022), Rhea Gipple – Preschool Sp. Ed. Paraprofessional (retroactive to February 14, 2022), Keyla Wyman – MS Girls Track Coach (pending attainment of Coaching License)
 - Gifts, Memorials Bequests - \$50 from the Golden Tigers for the Speech Department and \$45 for the Sue McCormick memorial for books for the Elementary School.

Seconded by Askeland, motion carried all ayes.

- **Old Business**

- **Board Policies – Second Reading** – Motion by Askeland to approve the Superintendent's recommendation to waive the second reading and approve board policies 500, 501.1, 501.2, 501.3, 501.4, 501.5, 501.6, 501.6A. Seconded by S. Peterson. *(Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)*

- **New Business**

- **Consider Approval Of Auditor Bids For Fiscal Years 2023, 2024, 2025** – Motion by Hansen to accept the Auditor Bid from Schroer & Associates for \$8,500 per year for the Fiscal Years 2023, 2024, and 2025. Seconded by Askeland, motion carried, all ayes.
- **Consider Approval Of E-Rate Application** – Motion by S. Peterson to approve the E-rate Application with Griswold Communications as presented. Seconded by Askeland, motion carried all ayes.
- **Consider Approval Of Chemical Application Bids** – Motion by Askeland to approve the Chemical application bid from Bob's Mowing for 2022. Seconded by S. Peterson, motion carried all ayes.
- **Consider Approval Of Mowing Specifications** – Motion by Hansen to approve the mowing specifications as presented. Seconded by S. Peterson, motion carried all ayes.
- **Consider Approval Of Return-To-Learn Plan Review** – Motion by Askeland to approve the review of the Return-To-Learn Plan as presented. Seconded by Hansen, motion carried all ayes.
- **Consider Approval Of Middle School Gym Maintenance Bids** – Motion by Askeland to approve option 1 from H21 Group in the amount of \$67,083 for Middle School Gym Floor resurfacing and the purchase of telescopic bleachers for an additional \$56,663. Seconded by Houser, motion carried all ayes.

Houser left the meeting via conference call and rejoined in person at 6:24 p.m.

- **Discussion On And/Or Approval Of Baseball Field Maintenance Bids** – Nicklaus gave a presentation regarding bids received to resurface the Baseball field. One company recommended water system improvements would need to be made if an irrigation system was installed. Nicklaus is in the process of getting bids for that work and suggested the board table making a decision. Motion by Houser to table the Approval of Baseball Field Maintenance Bids until more information is received. Seconded by Askeland, motion carried all ayes.
- **Consider Approval of Athletic Training Services** – Nicklaus gave a presentation on the proposed Athletic Training Services Contract. The trainer would cover home and away football games, serve on an on-call basis for student injuries, contact parents for physical therapy, body fat test student athletes as necessary, complete impact testing and cover home wrestling events. Motion by Hansen to approve the Athletic Training contract with Peak Performance Sports Training for the 2022-2023 Fall, Winter, and Spring season. Seconded by Askeland, motion carried all ayes.
- **Board Policies – First Reading** – First reading of Board Policies 502.1, 502.2, 502.3, 502.3R1, 502.4, 502.5, 502.6, 505.5, 705.1, Rescind - 403.7, 403.7E1, 403.7E2, 403.7E3, 403.7R1, 403.7R2
- **Discussion On And/Or Approval Of Adjustment To Substitute Pay** – Motion by Askeland to increase substitute paraprofessional pay from \$8.00 per hour to \$11.00 per hour and to increase substitute teacher pay from \$115 per day to \$130 per day effective immediately. Seconded by Houser, motion carried all ayes.
- **Consider Entering Into Closed Session Under Iowa Code 20.17(3) For The Purpose Of Discussing Negotiations Strategy With A Certified Bargaining Unit** – Motion by Askeland to enter into closed session at 6:51 p.m. Seconded by Houser. Roll call ayes: Askeland, S. Peterson, Hansen, Houser, R. Peterson, Kirchhoff. Nays: none, motion carried. Motion by Askeland to return to open session at 7:20 p.m. Seconded by S. Peterson. Roll call ayes: R. Peterson, Houser, S. Peterson, Askeland, Kirchhoff, Hansen. Nays: none, motion carried.

- **Adjourn:** Motion by Askeland to adjourn at 7:20 p.m. Seconded by S. Peterson, motion carried all ayes.



Hannah Bierbaum, Board Secretary
(Next regular meeting March 21, 2022)



Rob Peterson, President

GRISWOLD COMMUNITY SCHOOLS

CLAIMS APPROVED

OPERATING FUND

| <u>Vendor Name</u> | <u>Description</u> | <u>Amount</u> |
|------------------------------------|-------------------------------|---------------|
| ABLE LOCKSMITHS | Labor | 410.00 |
| AGRILAND FS | Diesel fluids | 603.35 |
| ALBIREO ENERGY LLC | Repairs | 630.00 |
| ALLIED100 | Supplies | 2,217.60 |
| ARLO, WINTERBOER | Supplies | 182.16 |
| ATLANTIC COMMUNITY SCHOOL DISTRICT | Special Education/EOC Billing | 19,290.63 |
| ATLANTIC NEWS TELEGRAPH | Notice | 12.93 |
| BI-STATE ELECTRONICS | Repair | 159.00 |
| BLICK ART MATERIALS | Supplies | 2,568.66 |
| BRIDGES TRANSITIONS CO | Subscription | 675.00 |
| BROWN, TAFI | Reimbursement | 32.00 |
| CAM COMMUNITY SCHOOL DISTRICT | Open Enrollment | 7,388.90 |
| CAMBLIN MECHANICAL | Labor | 645.00 |
| CAPPEL'S | Supplies | 176.10 |
| CDW GOVERNMENT INC. | Subscription | 1,660.00 |
| CHAMPIONSHIP PRODUCTIONS | Supplies | 64.99 |
| CITY OF GRISWOLD | Water & sewer | 961.49 |
| Clayton Ridge Community School | Open Enrollment billing | 7,388.89 |
| COUNCIL BLUFFS COMM SCHOOL DIST | Sp. Ed. Open enrollment | 4,278.17 |
| DUKE AERIAL, INC. | Repairs | 300.00 |
| FASTENAL COMPANY | Supplies | 280.45 |
| FIRST NATIONAL BANK | Supplies | 8,155.90 |
| GLENWOOD COMM. SCHOOLS | APEX | 11,256.54 |
| GREEN HILLS AEA | Training | 165.00 |
| GRISWOLD AMERICAN | Minutes/claims | 261.26 |
| HEARTLAND AREA EDUCATION AGENCY | Printing | 0.71 |
| HORTON, NIGEL | Reimbursement | 46.83 |
| HYVEE FOOD STORES INC. | Foods class supplies | 433.07 |
| ICDA | Registration | 120.00 |
| IOWA HIGH SCHOOL SPEECH ASSOC | Registration | 247.00 |
| IOWA PUPIL TRANSP. ASSOC. | Dues | 180.00 |
| IOWA WESTERN COMM COLLEGE BAND | Registration | 120.00 |
| IOWA WESTERN COMM COLLEGE | 2021 Fall Semester | 23,513.75 |
| J.D. WYMAN SERVICE | Repair | 112.17 |
| J.W. PEPPER & SON, INC. | Music | 48.00 |
| JOHNSTONE SUPPLY | Parts | 109.47 |
| JONES, ANN | Reimbursement | 65.07 |
| JOSTEN'S | Diplomas/Medals | 644.20 |
| KEYBOARD KASTLE | Piano | 719.00 |
| LAJKO, STEPHANIE | Reimbursement | 60.00 |
| LARSEN, RACHEL | Reimbursement | 50.00 |
| LAVERTY SANITATION, INC | Trash removal | 1,570.00 |
| LEAVING THE VILLAGE LLC | Registration | 570.00 |
| MARTIN BROTHERS | Supplies | 91.61 |
| MCI | Long distance charges | 50.96 |
| MCNEILLY GARAGE DOOR SERVICE | Labor | 413.00 |
| MEDICAL ENTERPRISES, INC | Testing supplies | 33.00 |

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| MID-AMERICAN RESEARCH CHEMICAL | Supplies | 333.25 |
| MIDAMERICAN ENERGY | Gas/Electricity | 8,192.39 |
| MIDWESTDATA | Tech support | 240.00 |
| MORTENSEN INFORMATION TECHNOLOGY | Technology support | 600.00 |
| PAPER CORPORATION | Paper | 1,442.40 |
| PECK, JEB | Reimbursement | 65.00 |
| PLAYSCRIPTS, INC | Scripts | 120.00 |
| POSITIVE PROMOTIONS | Supplies | 90.95 |
| PRESTON, LONDON | Snow removal | 2,150.00 |
| PSAT / NMSQT | PSAT tests | 126.00 |
| RESILITE SPORTS PRODUCTS INC. | Mats | 2,845.00 |
| RIEMAN MUSIC | Repair/Equipment | 1,005.08 |
| RIVERSIDE COMMUNITY SCHOOL | Open enrollment/Shared Positions | 75,603.73 |
| SAFEGUARD BUSINESS SYSTEMS | Check paper | 342.68 |
| SCHNELL, BRENDA | Reimbursement | 20.96 |
| SCHOOL NURSE SUPPLY, INC. | Supplies | 320.63 |
| SCHROER & ASSOCIATES PC | Audit costs | 4,500.00 |
| SOFTWARE UNLIMITED, INC. | Annual fee | 949.00 |
| STANTON COMM. SCHOOL DISTRICT | Open enrollment | 14,777.78 |
| SYMMETRY ENERGY SOLUTIONS, LLC | Natural gas | 4,964.20 |
| TIGER MART | Gas/diesel | 4,240.46 |
| TRUCK CENTER COMPANIES | Repair | 316.45 |
| UNDERWOOD MIDDLE SCHOOL | Registration | 50.00 |
| VOYAGER SOPRIS LEARNING | Instructional material | 430.10 |
| WARD'S NATURAL SCIENCE ESTABL | Supplies | 170.10 |
| WENGER CORPORATION | Equipment | 4,800.37 |
| WEST MUSIC | Equipment | 3,643.33 |
| WOODWARD-GRANGER CSD | Registration | 140.00 |
| WYMAN'S CARQUEST | Supplies | 396.78 |
| | Fund Total: | 231,838.50 |

ACTIVITY FUND

| <u>Vendor Name</u> | <u>Description</u> | <u>Amount</u> |
|------------------------------|--------------------------|---------------|
| ANDERSON ERICKSON DAIRY | COFFEESHOP SUPPLIES | 9.18 |
| ANZALDO, TERRY | OFFICIAL | 130.00 |
| BELT, RICHARD | OFFICIAL | 220.00 |
| BRANDT, TONY | OFFICIAL | 100.00 |
| BROKAW, JACKIE | REIMB/SUPPLIES | 37.47 |
| BW T&F ENTERPRISES LLP | SUPPLIES | 35.00 |
| CDW GOVERNMENT INC. | 2 TRACK COMPUTERS | 1,580.00 |
| CORNER CONFERENCE ACTIVITIES | CC GBB FINALS-GATE \$ | 1,380.00 |
| DANKER, RYAN | OFFICIAL | 50.00 |
| DANNCO INC | FB/DECALS | 675.05 |
| EAST MILLS COMMUNITY SCHOOL | WR TOURNEY ENTRY FEE | 100.00 |
| FIRST NATIONAL BANK | SUPPLIES | 1,301.14 |
| GRISWOLD AMERICAN | FFA SUBSCRIPTION | 30.00 |
| HAL LEONARD COPORATION | BEAUTY/BEAST | 745.00 |
| HANSEN, PEGGY | OFFICIAL | 50.00 |
| HEYWOOD, GARY | OFFICIAL | 130.00 |
| HYVEE FOOD STORES INC. | CRUSH SALES | 109.35 |
| IA ASSN OF FCCLA, INC | PEER ED REG | 20.00 |
| J W PEPPER & SON, INC. | MUSIC/CATS MUSICAL | 67.98 |
| JOSTEN'S | BAL/ELEM YRBK/CAPS/GOWNS | 1,636.85 |
| JUHL, KELI | OFFICIAL | 100.00 |
| LARSEN, HEATH | ASTRO TURF/WT RM - REIMB | 500.00 |
| LEMBKE, SETH | OFFICIAL | 100.00 |
| LENOX COMM. SCHOOL DISTRICT | HONOR CHOIR | 140.00 |

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|------------------------------|--------------------------------|----------|
| LONG, JOHN | OFFICIAL | 130.00 |
| MICHAEL, LAURA | REIMB/ESCAPE ROOM SUPPLIES/NHS | 23.84 |
| | INDUCTION | |
| MORTENSEN, RICHARD | OFFICIAL | 50.00 |
| OMAHA SYMPHONY | FEES | 95.00 |
| PAGE, RICHARD | OFFICIAL | 130.00 |
| PEAK PERFORMANCE | BODY FAT-WR/IMPACT TESTING | 1,450.00 |
| REA, MATT | OFFICIAL | 130.00 |
| SCHNELL, BRENDA | MEMORY STICK | 24.88 |
| SIMPLIFASTER | EQUIPMENT | 2,399.00 |
| SOUTHWEST VALLEY HIGH SCHOOL | WR TOURNEY ENTRY FEE | 60.00 |
| TURNER, TIMOTHY | OFFICIAL | 220.00 |
| WYMAN, JOSH | OFFICIAL | 130.00 |

Fund Total: 14,089.74

CAPITAL PROJECTS

| <u>Vendor Name</u> | <u>Description</u> | <u>Amount</u> |
|--------------------------------|-----------------------|---------------|
| GREAT AMERICA FINANCIAL SVCS | Postage machine lease | 125.00 |
| GRISWOLD COMMUNICATIONS | Phone lease | 1,651.70 |
| J.Q. OFFICE EQUIPMENT OF OMAHA | Copier lease | 2,611.97 |
| RED OAK GLASS, INC | Installation | 3,450.90 |
| RUSH ELECTRIC | Labor | 1,281.69 |

Fund Total: 9,121.26

PHYSICAL PLANT & EQUIPMENT

| <u>Vendor Name</u> | <u>Description</u> | <u>Amount</u> |
|--------------------------------|--------------------|---------------|
| DUKE AERIAL, INC. | Repairs | 2,208.40 |
| JUELGAARD FIRE INDUSTRIES, LLC | Labor | 1,595.19 |

Fund Total: 3,803.59

SCHOOL NUTRITION FUND

| <u>Vendor Name</u> | <u>Description</u> | <u>Amount</u> |
|-------------------------|---------------------|---------------|
| ANDERSON ERICKSON DAIRY | Dairy Products | 2,606.73 |
| BEEBE, TIFFANY | Reimbursement | 16.50 |
| BIMBO BAKERIES USA | Bakery products | 1,779.26 |
| FIRST NATIONAL BANK | Supplies | 196.69 |
| HYVEE FOOD STORES INC. | Food | 61.94 |
| MARTIN BROTHERS | Food/supplies | 20,172.92 |
| ROSS CHEMICAL SYSTEMS | Dishwasher supplies | 700.30 |
| KIRCHNER, CHRISSY | Refund | 3.12 |
| SCHRODER, JUSTIN | Refund | 100.00 |

Fund Total: 25,637.46

TOTAL EXPENDITURES: 284,490.55